



# Non-Merit Job Vacancy Announcement

## LICENSED PRACTICAL NURSE

<b>Pay Grade:</b>	10	<b>Position Type:</b>	Part Time
<b>Salary or Range:</b>	\$12.345 - \$16.355	<b>Work Schedule:</b>	Monday - Friday
<b>FLSA Designation:</b>	Non-Exempt	<b>Work Week:</b>	37.5 Hours

**Agency:** Department Of Military Affairs - Appalachian Challenge Academy  
**Work Address:** 465 Grays Drive, Grays Knob, KY 40829  
**Work County:** Harlan

### AGENCY COMMENTS:

This position is an Unclassified, Non-Merit, Non-Chapter position under KRS 36.040(1)(r ).

### DESCRIPTION OF JOB DUTIES:

Performs duties in the care of the ill, injured or infirm under the direction of a registered nurse or licensed physician; prepares, administers and charts medications and performs medical treatments as instructed by physician or registered nurse; conducts routine and emergency sick call, recording all findings in treatment record; consults Academy nurse or physician on situations beyond scope of training/knowledge; accepts and accounts for prescriptions and related paraphernalia; inventories and restocks medical equipment and supplies; advises medical supervisor of any non-routine medical situations observed during performance of duties; transports cadets to medical appointments as directed; talks with patient's family as instructed to attain or give appropriate information; assist with intake medical examinations and the receipt, inventory and storage of personal cadet medications; assists with the establishment of individual cadet medical records; performs other duties as assigned.

### MINIMUM REQUIREMENTS:

#### **EDUCATION:**

See Special Requirements.

#### **EXPERIENCE:**

NONE

Substitute EDUCATION for EXPERIENCE:

NONE

Substitute EXPERIENCE for EDUCATION:

NONE

**SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):**

Must be licensed in Kentucky as a practical nurse or must have a valid work permit issued by the Kentucky Board of Nursing. <http://www.lrc.state.ky.us/KRS/314-00/101.PDF> <http://www.lrc.ky.gov/KRS/314-00/051.PDF> <http://www.lrc.ky.gov/kar/201/020/070.htm> <http://www.kbn.ky.gov/> Must maintain any required licensure(s), certification(s), or other credentials for the length of employment in this classification. Employing agency is responsible for ensuring employee possesses and maintains required licensure(s), certification(s) or other credentials.

**ADDITIONAL REQUIREMENTS:**

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title may be required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

**BENEFITS:** *Benefits are based on the position type (full-time versus part-time) and can be viewed on the Benefits Schedule within the [Employee Handbook](#).*

**HOW TO APPLY / APPLICATION PROCESS:****(DEADLINE: 11/7/2016 )**

[Posted on: 10/29/2016 ]

Applicants must create a state application by clicking on the COS Website listed below. Once your application has been created, please email your state application to Crystal Simpson before the closing date listed on the job announcement.

\*\*\*\*Applicants will NOT apply online through the COS website.

COS Website

<https://sjobs.brassring.com/TGWebHost/home.aspx?partnerid=20101&siteid=5031>

**Contact Name:** Crystal Simpson

**Contact Method:** 502-607-1541 or  
crystal.l.simpson10.nfg@mail.mil

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